

MOVE-IN PROCEDURES

Your move-in day is approaching, and we need to be sure that you are aware of everything that will be happening on that day!

What to Expect on the Move-In Day:

- Please arrive at **The Standard** no earlier than **your assigned time slot**. When you arrive, please **stay in your car, and follow the directional signage to the drive thru key pick-up station**. To make the move-in process as smooth as possible, we have created time blocks for your arrival. The time blocks are based on your floor number to optimize elevator wait times. **Arriving outside of your assigned time block will cause delays**. Please see below.

TIME	FLOOR
8:00 a.m. – 10:00 a.m.	17 th & 16 th Floors
10:00 a.m. – 12:00 p.m.	15 th & 14 th Floors
12:00 p.m. – 2:00 p.m.	13 th & 12 th Floors
2:00 p.m. – 4:00 p.m.	11 th & 10 th Floors
4:00 p.m. – 5:00 p.m.	9 th & 8 th Floors
5:00 p.m. – 6:00 p.m.	7 th & 6 th Floors

- On move-in day, we will verify that the full month's installment, fees, and any outstanding paperwork is complete before giving out keys. Keep in mind we will only accept certified checks, no cash nor money orders. If you pay online before you come, please bring a copy of the online payment confirmation. Please note that your first month's installment is due no later than **July 18th, 2023**. Please be sure all fees and your 1st month's installment are paid on time as it will ensure your unit is secure and you are ready for move-in day.
- Resident is responsible for the following utilities: **Electricity and water**. See the utility info page for steps you must take prior to moving.
- When you move in, we will issue you key(s), passes, and any codes required to access the amenities, your home, and your bedroom. Our staff will provide you with the electronic move-in inspection report. You will have 48 business hours to submit the inspection report online. Any damages listed on an inspection will not be charged to your account at the end of your contract.

If you have any questions about missing paperwork, the amount you owe, etc., please contact our office at (803) 380-2071 or info@thestandardcolumbia.com.